

HEADQUARTERS  
EIGHTH UNITED STATES ARMY  
UNIT #15236  
APO AP 96205-0009

EUSA Supplement 1  
to AR 385-40

11 August 1995

Safety  
ACCIDENT REPORTING AND RECORDS

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**SUPPLEMENTATION.** Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009.

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AR 385-40, 1 November 1994, is supplemented as follows:

**Paragraph 1-4, Responsibilities.** Add subparagraphs (a) and (b) after subparagraph 1-4d(1).

(a) The Eighth United States Army (EUSA) Command Safety Office (CSO) has overall responsibility to ensure that all accidents occurring within EUSA are investigated and reported promptly and accurately.

(b) Commanders of EUSA major subordinate commands (MSC) are responsible for ensuring compliance with the requirements of AR 385-40, as supplemented. The MSCs needing safety services in order to comply with this regulation will make host-tenant agreements to receive the services from the nearest installation where safety careerists are available.

**Paragraph 1-4, Responsibilities.** Add the following at the end of subparagraph 1-4d(2):

Unresolved cases between EUSA subordinate commands, or between EUSA and non-EUSA commands, will be forwarded to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, for decision and/or transmittal to HQDA, as appropriate.

**Paragraph 1-4, Responsibilities.** Add subparagraphs (a) and (b) after subparagraph 1-4d(4).

(a) The EUSA CSO will establish and maintain a RTS to monitor the status of actions taken by all levels for recommendation(s) made by Class A, B, and C accident reports.

(b) The EUSA MSCs will establish and maintain a system that will facilitate immediate response to the EUSA CSO on the status of recommendations for which they are responsible.

**Paragraph 1-4, Responsibilities.** Add subparagraph (i) after subparagraph 1-4d(5)(h).

(i) A Safety and Occupational Health Specialist, KGS-018-12, EUSA CSO, is appointed as the EUSA Command Safety Data Manager.

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\*This supplement supersedes EUSA Suppl 1 to AR 385-40, 9 September 1988.

## **EUSA Suppl 1 to AR 385-40**

**Paragraph 1-9, Accident investigation board appointing authority.** Add the following at the end of subparagraph 1-9a:

The board appointing authority for units not under general court-martial jurisdiction of the 2d Infantry Division or 19<sup>th</sup> Theater Army Area Command is the CG, EUSA.

**Paragraph 2-4, Types of accidents and incidents.** Add the following at the end of subparagraph 2-4h(2):

Installation fire departments will provide information copies of DD Form 2324 to the EUSA MSC or assigned unit safety office that sustained the facility fire and to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, for facility fires not requiring DA Form 285/DA Form 285-AB-R.

**Paragraph 2-8, Recordable accidents and incidents and required forms.** Add the following at the end of subparagraph 2-8a(2):

The official record and report for Korean employees in compensable status will be the USFK 200EK series forms. The EUSA area civilian personnel offices and installation safety offices will closely coordinate to ensure only valid claims are processed. Safety offices will capture and maintain causal data for the purpose of analysis and countermeasure actions, in addition to maintaining a log. Information copies of all claims sent to the Office of Workers Compensation Program by area civilian personnel offices will be provided to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009.

**Paragraph 2-9, Notifying Department of Labor (DOL) of civilian employee fatal and/or catastrophic accidents (on duty).** Add subparagraph d after subparagraph 2-9c.

d. The MSCs experiencing accidents discussed in this paragraph will--

(1) Notify, by telephone, HQ EUSA CSO, 723-3934/8372/7515, within 12 hours of an accident. During non-duty hours, notify the Command Center (CC) Seoul, 723-3029/3030.

(2) Submit written report to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, within 21 days of the accident.

**Paragraph 3-2, Commander's responsibility for Class A and B accidents and Class C aviation (flight, flight related, or aircraft ground) accidents.** Add the following at the end of the first sentence in paragraph 3-2:

In addition, notify HQ EUSA CSO, 723-3934/8372/6616/7515, and during non-duty hours, notify CC Seoul, 723-3029/3030.

**Paragraph 3-3, Commander's responsibility for Class C and D ground accidents.** Add the following at the end of subparagraph 3-3b:

Information copies of all DA Forms 285-AB-R sent to USASC by EUSA MSCs, will be provided HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009. The EUSA MSCs without full-time safety careerists will route reports through the command providing safety services for quality control and completion of the safety office review block.

**Paragraph 4-1, General.** Add the following at the end of the first sentence in subparagraph 4-1a:

Detailed aircraft accident notification and investigation procedures are found in EUSA Reg 385-95.

**Paragraph 4-3, Class A and B accident investigations.** Add the following at the end of subparagraph 4-3a(2)(b)2:

The unit/command which sustains an accident, or is most responsible for the accident, will fund all support costs associated with the accident investigation board, except that funded by USASC.

**Paragraph 4-3, Class A and B accident investigations.** Add the following at the end of subparagraph 4-3b(1):

The unit/command which sustains an accident, or is most responsible for the accident, will fund all support costs associated with the accident investigation board.

**Paragraph 5-1, Review of accident investigation reports.** Add the following at the end of subparagraph 5-1c:

The CG, EUSA is the approving authority for on-duty Class A thru C aviation and Class A and B ground accidents.

**Paragraph 5-3, Processing accident reports.** Add the following at the end of subparagraph 5-3a(1):

The original and one copy will be forwarded to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, within 65 days of the accident for MACOM approval and processing.

**Paragraph 5-3, Processing accident reports.** Add the following at the end of subparagraph 5-3a(2):

The original and a copy of the DA Form 2397-AB-R will be forwarded to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, within 15 days of the accident.

**Paragraph 5-3, Processing accident reports.** Add the following at the end of subparagraph 5-3a(3):

A copy of the DA Form 2397-AB-R will be forwarded to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, within 10 days of the accident.

**Paragraph 5-3, Processing accident reports.** Add the following at the end of subparagraph 5-3b(1):

The original and a copy will be forwarded to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, within 65 days after the accident for MACCM approval and processing.

## **EUSA Suppl 1 to AR 385-40**

**Paragraph 8-4, Reporting responsibilities and procedures.** Add the following at the end of the first sentence in subparagraph 8-4a:

In addition to the reporting requirements in subparagraph 8-4b, MSC commanders will submit one original and two copies of reports discussed in this paragraph to HQ EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009, within 65 days of the event.

**Paragraph 8-6, Exchange of information.** Add the following at the end of paragraph 8-6:

The HQ EUSA CSO will select, review, and forward “lessons learned” as necessary.

**Paragraph 9-2, Notification procedures (RCS DD-FM&P (AR) 1020).** Add the following at the end of the first sentence in subparagraph 9-2b:

In order for this MACCM to notify the Army Operation Center and USASC, telephonic reports will be made to HQ EUSA CSO (723-3934/8373/7515) during duty hours and CC Seoul (723-3029/3030) during non-duty hours.

**Appendix A, References.** Add the following publication to Section I, Required Publications, in alphabetical order:

### **EUSA Rag 385-95**

Commanders Mishap Prevention Plan. (Cited in subparagraph 4-1a.)

**Glossary.** Add the following acronyms to Section I, Abbreviations in alphabetical order:

#### **CC**

Command Center

#### **CSO**

Command Safety Office

#### **EUSA**

Eighth United States Army

#### **MSC**

Major Subordinate Command

The proponent of this supplement is the Office of the Command Safety. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, EUSA, ATTN: EASF, Unit #15236, APO AP 96205-0009.

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